

# Portable Water Stations

AT YOUR NEXT COMMUNITY EVENT

MAY 2016

The water trailer is a portable unit which has eight drinking fountains and taps, we also have a set of five standalone portable refill units which can be used for the purpose of refilling drink bottles or cups. We make these stations available through a sponsorship arrangement for eligible, outdoor community events. It is a great way to offer free water at your event.

The sponsorship value of providing the stations is around \$500 per day and provided as 'in-kind' support.

Upon your booking request, Coliban Water will contact you to confirm the availability of the water stations. If there is a water station available on the requested date, a site inspection may need to be arranged with our contractor D&L Plumbing in order to determine a suitable connection point for the water station.

There must be a potable water connection point at the location of the event in order to install the portable water stations. This information can be found by contacting your local council.

Our contractor will set up the water station at your requested time, if you would like the station to be set up the day before the event, there must be security over night. If the event concludes earlier than expected, please contact D & L Plumbing so they can collect the water station earlier.

A contact number for our contractor will be made available in case of any issues or break down.



## Enquiries

To enquire about booking a portable water station for your event, a *Portable Water Station Request Form* needs to be submitted. This form is available on our website under *Sponsorships* or through contacting the Communications Team on the details below.

Mail: Attention: Communications  
Coliban Water  
PO Box 2770  
BENDIGO DC VIC 3554

Phone: 1300 363 200

Email: [communications@coliban.com.au](mailto:communications@coliban.com.au)

## Terms and Conditions

The following terms and conditions apply for the use of the portable water stations.

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- > Bookings need to be made at least three weeks prior to the event. To be eligible the event must meet requirements for sponsorship as specified in our sponsorship guidelines, which are available on our website under Sponsorships.
- > I understand that use of the water station is subject to a suitable connection point being identified at the location requested. Coliban Water reserves the right to deny use of the water stations to any user group/organisation without explanation.
- > The water station provided can be in the form of a water trailer with bubble taps or a set of portable refill units. Coliban Water will make the decision as to what type of water station will be provided based on the location and suitability of the event.
- > The event must be in a community/public/council owned outdoor location with a dedicated water connection to reticulation systems supplied by Coliban Water in the Bendigo, Castlemaine, Kyneton or Echuca areas.
- > A site inspection may need to be arranged prior to the event to determine a suitable location. The location cannot be on private property or a fire plug.
- > Coliban Water will arrange for the setting up and dismantling of the water station but will not be in attendance during the event. Under no circumstances must the station be moved or plumbing connections interfered with by anyone other than our contracted plumbers. A contact number will be made available prior to the event in case of breakdown.
- > Coliban Water holds no responsibility for the water stations becoming unavailable as a result of breakdown or other unforeseen circumstances.
- > The water station should be connected directly into the supply with no additional hosing or extensions connected. Coliban Water takes no responsibility for internal plumbing that may affect the taste of the water.
- > Organisers of the event must provide security for the entire period for which the water station is on site and facilitate unhindered access for our contracted plumbers installing and dismantling of the station. A designated contact for the day must be appointed by the organisers to liaise with our contracted plumbers on the day.
- > The water station is to be used only for drinking purposes. It is not to be used for any washing, waste or any other purpose. The event organiser will be responsible for any miss-use, damage or theft of the water station for the duration of the event.
- > Coliban Water reserves the right to invoice the user group/organisation for the cost of all or part of any missing or damaged items associated with the groups/organisation's use of the station.
- > If the event concludes earlier than anticipated, the organiser is to contact our contracted plumber to advise them so the water station can be collected earlier.
- > Coliban Water accepts no responsibility for any injury to person/s, damage to property (personal, private or public) or any other incident which may arise from the group/organisation's use of the station.
- > Notices or advertising must not be attached to any part of the water station.
- > Coliban Water requires that the user group/organisation have a public liability insurance policy of no less than \$2 million. Coliban Water also requires that a copy of the Certificate of Currency from the insurance company be supplied to its designated officer seven days prior to use.
- > The group/organisation agrees to indemnify Coliban Water from and against all actions, claims, losses, damaged, penalties or demands consequent upon, occasioned by, or arising from the use of the water station.

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