**Company particulars**

|  |  |
| --- | --- |
| Business name: |  |

|  |  |
| --- | --- |
| Company address: |  |

|  |  |
| --- | --- |
| Postal address: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Telephone number: |  | Facsimile number: |  |

|  |  |
| --- | --- |
| E-Mail address: |  |

|  |  |
| --- | --- |
| Contact person: |  |

|  |  |
| --- | --- |
| Position in company: |  |

**Registration level being applied for**

Registration level: 1  2

(refer to Coliban Water’s Consultant Register document for explanation of levels)

**Company structure**

Brief description of company activities, structure and breadth of expertise. (A company brochure may be attached in lieu of a response below):

**Occupational Health and Safety**

Brief description of how contractor’s OH&S is managed (evidence of OH&S management system, inductions, methods of inspections and so forth)

**Experience of key personnel**

Detail experience of personnel to be involved in design, contract administration and construction supervision of Coliban Water sewerage and/ or water supply reticulation works (Curriculum Vitae may be submitted in addition to completing this form).

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Employee** | **Chartered Engineering Registration** | **Qualifications** | **Company position** | **General experience** | **Experience in using WSA Codes** |
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**Water Services Association of Australia Codes**

Briefly describe your companies experience in the use of Water Services of Australia Codes, in particular:

* WSA 03-2011-3.1 Water Supply Code of Australia.
* WSA 02-2014-3.1 MRWA V2 Sewerage Code of Australia.
* WSA 07-2007-1.1 Pressure Sewerage Code of Australia

Consultants registered with Coliban Water are required to have copies of the Melbourne Edition of these codes in their office.

**Professional indemnity insurance**

The consultant shall provide a Certificate of Currency for Professional Indemnity to the value of $1million, while registered as a Coliban Water consultant for Developer Installed Works.

Submit a copy of the Certificate of Currency with this application form.

**Electronic drawings**

The consultant is required to submit as-constructed drawings in both paper copy and electronic copy via ACDC portal. Please check with Coliban Water for specific requirements. Briefly describe companies capacity to meet this requirement (could include brief description of software and expertise)

**Undertaking to comply with Coliban requirements**

In applying for registration to provide consultancy services for Coliban Water Developer Installed Works, I/ we:

* Agree to submit certification forms upon completion of design and construction, affirming that works comply with the requirements of Coliban Water’s standards and specifications.
* Agree to Coliban Water’s criteria for registration selection and deregistration, as described in

[Registration of DIW Consultants Procedure](https://rain.coliban.com.au/QADocs/Templates/Registration%20of%20DIW%20Consultants%20Procedure.docx%20)

* Agree to Coliban Water’s terms for auditing of our services, as described in the Authority’s Consultant Register document.

Signature of company representative:

|  |  |
| --- | --- |
| Printed name: |  |

|  |  |
| --- | --- |
| Company position: |  |

|  |  |
| --- | --- |
| Date: |  |