

COLIBAN WATER
GIFTS, BENEFITS AND HOSPITALITY REGISTER
1 JULY 2019 TO 31 OCTOBER 2019

No:	Date gift was offered:	Supplier No:	Type of organisation:	Board Director, Executive or Employee:	Description of gift offered:	Do you believe that the gift offered may be of cultural, historic or other significance?	Detail the significance:	Estimated value of gift offered:	Estimated value of gift offers received in the last 12 months:	Is the gift prohibited?	The gift was:	What is the 'legitimate business reason' for accepting the gift (i.e. business purpose that furthers the official business or other legitimate goals of the agency, Public Sector or State)?	Further comments:
213	25 Oct 2019	NS040	Prospective supplier	Employee	Keep cup	No		9	9	No	Accepted and kept (Token gifts only)		
212	18 Oct 2019	NS041	Strategic Partner	Employee	2 buttoned shirts, 1 company polo shirt, 1 company diary, 1 company pen	Yes	The gift was offered within the cultural context of personal gifts being exchanged as a sign of gratitude for assistance provided	100	100	No	Accepted on behalf of the organisation	The gift was offered in recognition of the in-country work that was being provided.	Prior written approval was obtained for the trip to assist the organisation with the management of drinking water quality, and the gift was given and accepted in that context.
211	18 Oct 2019	NS041	Strategic Partner	Executive	2 buttoned shirts, 1 company polo shirt, 1 company diary, 1 company pen	Yes	The gift was offered within the cultural context of personal gifts being exchanged as a sign of gratitude for assistance provided	100	100	No	Accepted on behalf of the organisation	The gift was offered in recognition of the in-country work that was being provided.	Prior written approval was obtained for the trip to assist the organisation with the management of drinking water quality, and the gift was given and accepted in that context.
210	17 Oct 2019	NS042	School	Employee	Chocolate	No		10	10	No	Accepted and kept (Token gifts only)		
209	21 Sep 2019	NS010	Strategic Partner	Executive	A box that contained cartons of tea and coffee from Vietnam.	No		80	15660	No	Accepted on behalf of the organisation	Coliban Water is involved in a Board-approved program with the organisation. The gift was accepted so as not to cause offence.	The coffee will be distributed to staff lunch rooms and coffee stations for use by all Coliban Water staff.
208	16 Sep 2019	NS010	Strategic Partner	Executive	All costs related to accommodation, hospitality, transportation from/to airport for five (5) Coliban Water staff whilst they were in Vietnam from 15-22 September 2019 undertaking approved mentoring work.	No		5000	15580	No	Accepted on behalf of the organisation	The gift was being offered within the specific context of the program providing mentoring and capacity building.	The Board of Coliban Water has approved Coliban Water staff participating in this program.
207	10 Sep 2019	NS043	Not-for-profit stakeholder	Employee	Bottle of wine	No		20	20	No	Accepted on behalf of the organisation		
206	02 Sep 2019	NS029	A customer	Employee	Bottle of Wine	No		30	30	No	Accepted on behalf of the organisation		
205	06 Sep 2019	12524	Industry Body	Employee	2 Bottles of wine	No		22	22	Yes - Other reasonable perception	Accepted on behalf of the organisation	There was no opportunity to decline the offer as it was not made directly to me.	I have put the wine in the cupboard in order to share it with staff.
204	15 Aug 2019	12466	Prospective tenderer	Employee	Invitation to a sporting event	No		39	39	Yes - Conflict of interest	Declined		
203	10 Jul 2019	10845	Industry Body	Employee	Invitation to annual Dinner event	No		210	360	No	Accepted on behalf of the organisation	The invitation is linked to my role in Young Utility Leader program.	Offer accepted after approval from manager.

The register has been developed in line with the former Department of Environment, Land, Water and Planning (DELWP) policy regarding the registration of gifts, benefits and hospitality. Coliban Water has adopted the new DELWP policy from 1 November 2019.