

# Summary - Board Meeting

16 MARCH 2018

## HEALTH, SAFETY & WELLBEING

The Board reviewed and discussed Coliban Water's health, safety and wellbeing performance and activities for February 2018.

## INNOVATION REPORT

The Board discussed various innovation opportunities and collaborations. This was to assist Management in developing information and proposals on specific initiatives.

## PURCHASE OF LOW RELIABILITY WATER SHARES

The Board considered a proposal to purchase low reliability water shares; and requested additional information on the benefits to Coliban Water and its customers. The proposal will be considered further at the next Board meeting.

## BILLING, CUSTOMER AND STAKEHOLDER SYSTEMS PROJECT

The Board discussed and approved a variation to procurement policy for Management to complete the technical and business initiation of the project.

## HEATHCOTE BACKLOG SEWER PROJECT

The Board approved for the project to proceed to the deliver phase, and the awarding of a tender. The project will provide gravity sewer to three unsewered areas of Heathcote.

## TWINNING PROGRAM -VIETNAM

The Board approved an extension of a twinning arrangement between Coliban Water and Vietnamese Water Corporation through to 2020.

## STRATEGY WORKSHOPS & MEETINGS

The Board reviewed outcomes of a Stakeholder Strategy Workshop in Melbourne on 16 February 2018, and discussed the agenda for a Board Strategy Workshop on 19 April 2018.

## MEMORANDUM OF UNDERSTANDING

The Board discussed the renewal of the Memorandum of Understanding with the North Central Catchment Management Authority and the agenda for a joint Board workshop with the NCCMA on 27 March 2018.

## POLICY AND COMPLIANCE UPDATES

The Board approved: a reviewed Compliance Management Policy and Framework; the Compliance Risk Management Work Plan; and an updated Board Charter;

## CHAIRPERSON'S REPORT

The Chairperson facilitated a conversation with the Board on recent Department of Environment, Land, Water and Planning Director Development.

## MANAGING DIRECTOR'S REPORT

The Managing Director facilitated a conversation with the Board on industry matters of strategic relevance to the organisation.

## BUSINESS PERFORMANCE REPORT

The Board reviewed and discussed the monthly Business Performance Report for November 2017, December 2017 and February 2018 including the operational and financial performance of Coliban Water.

## MAJOR CONTRACT PERFORMANCE

The Board reviewed and discussed the Major Contracts Quarterly Performance Report for October to December 2017,

## BOARD COMMITTEE REPORTS

The Board reviewed and discussed Board Committee Reports for the Risk and Community Committee and the Audit Committee meetings of 15 December 2017.