

# Summary - Board Meeting

24 AUGUST 2018

## HEALTH, SAFETY & WELLBEING

The Board reviewed and discussed Coliban Water's health, safety and wellbeing performance and activities for June and July 2018.

## FUTURE OFFICE ACCOMMODATION

The Board considered a report on future office accommodation options.

## BILLING SYSTEM CONTRACT DECISION

The Board received an update on a billing system and customer and stakeholder relationship system project and approved a recommended contract option.

## FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2018

The Board considered and adopted the end of year financial statements.

## PERFORMANCE REPORT FOR THE YEAR ENDED 30 JUNE 2018

The Board considered and adopted the 2017/18 Performance Report.

## INTERIM WATER OUTLOOK AND INTERIM OPERATING PLAN 2018/19

The Board considered and noted the Interim Annual Water Outlook and adopted the Interim Operating Plan for 2018/19.

## ATTESTATION VICTORIAN PROTECTIVE DATA SECURITY FRAMEWORK

The Board considered and approved Coliban Water's Attestation for the Victorian Protective Data Security Framework.

## INTERNAL AUDIT PLAN 2018/19

The Board considered and approved the Internal Audit Plan for 2018/19.

## POLICY AND COMPLIANCE UPDATES

The Board reviewed and approved the *Gifts, Benefits and Hospitality Policy* which was presented following an annual review.

## CHAIRPERSON'S REPORT

Chairperson Lucy Roffey reported to the Board on recent activity including attendance at the VicWater Chair's Forum and the Water Services Association of Australia's Chairs' and Managing Directors' Symposium.

## MANAGING DIRECTOR'S REPORT

Managing Director Jeff Rigby provided a report on the Productivity Commission's Final Report and Findings on national water reform.

## HARDWICKS MEATWORKS

The Board noted a Memorandum of Understanding between Coliban Water and Hardwicks Meatworks in Kyneton.

## BUSINESS PERFORMANCE REPORT

The Board reviewed and discussed the monthly Business Performance Report for June and July 2018 including the operational and financial performance of Coliban Water.

## MAJOR CONTRACT PERFORMANCE

The Board reviewed and discussed the Major Contracts Quarterly Performance Report for April to June 2018.

## BOARD COMMITTEE REPORTS

The Board reviewed and discussed Board Committee Reports for the Risk and Community Committee and the Audit Committee meetings of 22 June 2018.